

MINUTES OF THE PERSONNEL BOARD  
SPECIAL MEETING OF JANUARY 21, 2013

The January 21, 2013 Special Meeting of the Personnel Board was called to order at 6:00PM by Chairman Lewis.

Roll call indicated that Members Regep, Safadi, Chigas and Chairman Lewis were present. Absent was Member Gholeh. A quorum was present. Also present were the attorney, Kristen Parks, and Secretary to the Personnel Board, Catherine Siciliano.

A discussion was held regarding the Open Meetings Act training requirement for the board members.

The Board reviewed the Administrative Order 12-01 which also will be for Police Officers and Firefighters Candidates.

A discussion was held regarding the dates for the polygraph and psychological tests. It was discussed that the tentative date to complete the polygraph test would be February 8, 2013. If an applicant cannot make this deadline then the applicant may have a chance to do it soon afterward.

Attorney Parks will set up an agreement with Hunter Conrad Polygraph. A tentative date of February 22, 2013 was discussed for completing the psychological test. This will be discussed at the next meeting.

Once the candidate has completed both the polygraph and the psychological testing, a list of auxiliary police officer applicants will be given to Mayor Landek.

At 6:18PM, the Board went into closed session to review the background checks on the candidates.

At 8:16PM, the Board returned from the closed session to the Special Meeting.

Chairman Lewis made the motion to submit a list of candidates to proceed to the polygraph testing. This was seconded by Member Regep. Roll call:

AYES: Member Regep, Member Chigas and Chairman Lewis.

NAYS: None.

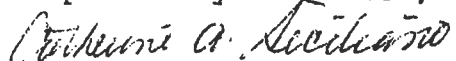
Absent: Member Safadi and Member Gholeh.

MOTION CARRIED.

Motion by Member Regep and seconded by Member Chigas to adjourn. By voice vote, the MOTION CARRIED.

The Meeting adjourned at 8:32PM.

Respectfully submitted,



Catherine Siciliano

Secretary to the Personnel Board